



**Coryton Primary School PTA
PTA Meeting
5th March 2024
Held via Teams at 8:00pm**

1. WELCOME AND APOLOGIES

Attendees: Amy Rowlands (AR), Laura Howard (LH), Emma Armstrong (EJA), Stephanie Pratt (SP), Nicola Barnfield (NB), Gareth James (GJ).

Apologies: Ellie Baker (EB), Lisa Gardiner-Davies (LGD), Jenny Gallacher (JG), Leah Evans (LE), Emma Attard (EA).

2. BANK UPDATE

Balance today is £12,238.60

Only cheques outstanding £86.14, plus costs for the photo printing at the disco.

3. OUTSIDE AREAS

Under year 6 shelter – that was never meant to have tables in and has become a bit of a dumping ground for tables that aren't needed. Plan to put the table tennis table there – just need to train the teachers how to put it up and down.

Area at Year 3/Year 4 could do with a clear up. **AR** points out that people have offered to volunteer but might not have done it via the official form. Need to put the planters together. **GJ** says maybe this could be done on Saturday 23rd March with the help of volunteers? **SP** has some good knowledge re the planters – they are quite big and don't need to be full of soil – can put logs etc into them to fill some space and use less soil.

4. DISCO DEBRIEF

Disco went really well. £1,205.72.

- Sweets took £464.40
- Hot food £137.00
- £345.82 in door sales. Was a bit quitter than previous discos.
- Glam Room took £80.80.



- Raffle made £82.80
- Photos made £94.90

Overall profit was £772.58 – better than the last disco because we paid less for the DJ again this time. DJ Sparky Mark is definitely the favourite DJ – cheaper than last time, and the kids love the games.

GJ we should put a sign on the door to say that it's the other door used for a disco so that if any parent needed to get into the school during the disco they would know where to go.

The grills that the pizzas were cooked on couldn't be taken out and cleaned on the night because they were too hot. Maybe buy some pizza trays for next time? Apart from that the kitchen was clean. And Claire the cleaner comments that we left it clean again – this is great because we are grateful to be able to use the kitchen and don't want to lose that.

5. SPENDING PLANS

Health and safety assessment- re the mud kitchen – they said that the fence needs to be replaced.

Walters have finished the tumble trail.

Big Project! GJ has been thinking about a Multi Use Games Area. Would have different lined areas etc eg football, netball. Siobhan and Kat Lewis from Hollybush residents were saying that there is nowhere for the older children to go outside of school hours. And also, we can't use our school field for half the year because it's too boggy. Would love to have the Multi Use Games Area and make better use of the field all year round. If it's opened up to the community then there are grants available. Maximum size has been considered and the initial quote from one company was £105,000 (might not have enough room for that). GJ says why not aim for something big rather than smaller jobs. The PTA bank balance is healthy at the moment, and it gives us something to aim for, and to tell parents about. What about lights and electricity and toilets? Could go for all of that and then go for grants and lottery funding.

6. GOLF DAY AND RAFFLE PRIZES

Provisional date 23rd June. Need to make everyone aware on the PTA group to start getting prizes for the Golf Raffle. Tiny Rebel went down really well last time.

7. LEAVERS PACKS

Alice Mackintosh volunteered to do this. Leaver's Assembly is 10th July. Need certificates printed, autograph books etc.



8. FETE PLANNING

AR says we need to start thinking about this. Seems so early! But there is a lot to do. Need to get volunteers – worked well last time with shorter slots so that people don't miss the whole fete – although need more volunteers that way – probably around 40 volunteers.

SP is having difficulty getting hold of the inflatable man to book for this year. **AR/LH** will also try to contact him.

We have some boards in the shed that could be used for signage. **NB** is happy to take them home, clean them up and paint them. **JG** does fire, **AR** does police, **LH** will do the inflatables, **SP** will contact Barry Brass Band.

Andy will run the cake stall again.

SP is on holiday until the Friday – the day before the fete! She will prepare the floats etc before she goes and give them to someone else just in case.

BBQ – feedback from the volunteers last year was that we should precook the food. Also, we are completely out of gas. Cylinder is in the shed, completely empty.

Ponies – do we need to move them? To keep them separate from the tumble trail? Could tape the tumble trail off – but it is quite nice to have that available for the children.

ANY OTHER BUSINESS

Helen Pask has done an independent review of the accounts and the accounts have been filed.

SP wants to get online banking set up. This means that instead of needing two signatures on cheques etc one person can initiate a payment and someone else can approve.

NEXT MEETING DATES

PTA Meeting: Tuesday 21st May 2024 at 8pm, will follow the usual format via Teams. The link will be circulated before the event.

Close of Meeting